



CITY OF HOUSTON

Job Posting

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1	<i>Applications accepted from:</i> ALL PERSONS INTERESTED
2	<i>Job Classification</i> SUPERVISING ENGINEER
3	<i>Posting Number</i> PN# 106353
4	<i>Department</i> Department of Public Works & Engineering
5	<i>Division</i> Public Utilities Division
6	<i>Section</i> Water Production Branch
7	<i>Reporting Location</i> 611 Walker*
8	<i>Workdays & Hours</i> M - F, 7:30 a.m. – 4:30 p.m.*
	*Subject to change
9	<u>DESCRIPTION OF DUTIES/ ESSENTIAL FUNCTIONS</u> Supervises, coordinates and manages a variety of engineering activities and personnel to identify, evaluate, manage, and rehabilitate various facilities and systems. Provides technical guidance and training to technical staff. Provides technical analysis and information to develop solutions and improve systems and plans. Defines objectives, evaluates proposals and makes recommendations for projects. Prepares and reviews contract addendums, reports, plans, projects and design standards. Establishes goals, develops and evaluates performance of personnel and/or projects. Negotiates contracts, evaluates bid documents and recommends selection for bid awards. Conducts on site project inspections and investigation. Responds to inquire by department, consultants, agencies and the general public.
10	<u>WORKING CONDITIONS</u> Will require standing, walking, and include whatever means necessary to climb stairs and the ability to perform and negotiate field hazards.
11	<u>MINIMUM EDUCATIONAL REQUIREMENTS</u> Requires graduation from an approved curriculum in engineering by the State Board of Registration for Professional Engineers with satisfactory standing; OR Requires graduation from an engineering or related science curriculum at a recognized institution of higher education, other than a curriculum approved by the Board, and passage of the eighty-hour fundamentals of engineering examination prescribed by the Board.
12	<u>MINIMUM EXPERIENCE REQUIREMENTS</u> Six (6) years of active practice in engineering work after graduation from an approved curriculum in engineering, with two of the years as a licensed Professional Engineer, are required.
13	<u>MINIMUM LICENSE REQUIREMENTS</u> Requires license as a Professional Engineer in the State of Texas. Valid Texas Driver’s License and compliance with the City of Houston’s policy on driving (AP 2-2).
14	<u>PREFERENCES</u> None
15	<u>SELECTION/SKILLS TESTS REQUIRED</u> None However, the Department may administer a skill assessment evaluation.
16	<u>SAFETY IMPACT POSITION</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.
17	<u>SALARY INFORMATION</u> Factors used in determining the salary offered include the candidate’s qualifications as well as the pay rates of other employees in this classification. The salary range for this position is: <div>Salary Range - Pay Grade 29</div> <div>\$ 1,885 - \$2,639 Biweekly \$49,010 - \$68,614 Annually</div>
18	<u>OPENING DATE</u> August 24, 2005
19	<u>CLOSING DATE</u> Open Until Filled
20	<u>APPLICATION PROCEDURES</u> Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, 1 ST Floor. Our TDD (Telephone Device for the Deaf) phone number is 713.837.9471 candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.
	An equal opportunity employer